

# CRA-W Distinguished Lecture Series and Panel

## Organizer Evaluation

Thank you for organizing a CRA-W Distinguished Lecture Event and Panel. We are always trying to improve the program and would very much value your input. Please feel free to attach any additional information you feel would be beneficial.

Your name \_\_\_\_\_ and affiliation \_\_\_\_\_ .

1. Number of people at the lecture: \_\_\_\_\_
2. Number of people at the panel: \_\_\_\_\_
3. What events were held in addition to the lecture and panel? Include social events and meals.
  - How many people attended these additional events? \_\_\_\_\_
4. Who are these people? Please try to estimate the make-up of the audience aggregated over all events (lecture, panel, and other events).
  - Percentage Women \_\_\_\_\_ Men \_\_\_\_\_
  - Percentage Faculty \_\_\_\_\_ Graduate Students \_\_\_\_\_ Undergraduates \_\_\_\_\_ Other \_\_\_\_\_
  - Percentage from Schools \_\_\_\_\_ Companies \_\_\_\_\_
  - If your event included several schools, please list the institutions and estimate the overall percentage coming from institutions other than the host school.
5. Which of the following seemed to you to be the most effective way in which this event was advertised?
  - \_\_\_\_\_ Email to an established mailing list or a newsgroup.
  - \_\_\_\_\_ Flyers or posters
  - \_\_\_\_\_ Word of mouth
  - \_\_\_\_\_ Email to an ad hoc group
  - \_\_\_\_\_ Class announcement
  - \_\_\_\_\_ There was no effective advertising
  - \_\_\_\_\_ Other (specify)
6. Who would you have liked to attend who didn't?
  
7. What feedback have you received from students? What impact did the lecture and panel have?

8. How would you rate the distinguished lecture and lecturer?

<b>Topic</b>	<b>Not Valuable</b>	<b>Somewhat Useful</b>	<b>Valuable</b>	<b>Essential</b>
Talk accessible to general audience				
Substantial time for questions				
Meeting the lecturer before/after talk				
Talk content includes broad perspective of field				
Talk content includes new exciting results				

9. Were there additional activities you wish had been included in the event to help make the most of the lecturer's visit?

10. Who were your panelists (name, affiliation, and level)?

11. How would you rate the panelists and panel?

<b>Topic</b>	<b>Not Interesting</b>	<b>Somewhat Useful</b>	<b>Valuable</b>	<b>Essential</b>
Insight into what the experience of attending grad school is like (joys and frustrations)				
Insight into why a research career is exciting				
Range of careers open to those with Ph.D. degrees				
Advice on the process of how to apply to grad school				
Information on what Admissions Committees are looking for				
Information on financing a graduate school education				

12. What activities in your program were most effective and why?

13. Other comments on what worked well and what didn't work well?

14. Would you consider organizing a similar event in a future year? Would your institution provide funding?

15. Any additional comments or suggestions for improving the program?

*Thanks for your input!*